

# Public Document Pack

## **Executive Decision Records**

Please find set out below a number of Executive Decisions taken at the HAMPSHIRE COUNTY COUNCIL Executive Lead Member for Children's Services Decision Day held at the Castle, Winchester on Wednesday, 8th May, 2019

1. **SHORT BREAK ACTIVITIES COMMISSIONING STRATEGY**
2. **2019/20 POST-16 TRANSPORT POLICY STATEMENT**
3. **SCHOOL MEAL PRICE FROM SEPTEMBER 2019**

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# Item 1

## HAMPSHIRE COUNTY COUNCIL

### Executive Decision Record

<b>Decision Maker:</b>	Executive Lead Member for Children's Services
<b>Date:</b>	8 May 2019
<b>Title:</b>	Short Break Activities Commissioning Strategy
<b>Report From:</b>	Director of Children's Services

**Contact name:** Suzanne Smith

**Tel:** 01962 845450

**Email:** Suzanne.Smith2@hants.gov.uk

#### 1. The decision:

That the Executive Lead Member for Children's Services;

- 1.1. approves the recommended three priorities informed by stakeholder feedback of;
  - i) holiday club;
  - ii) weekend club and;
  - iii) youth club provision;
- 1.2. approves the recommended grant award period of 18 months from 1 October 2019 to 31 March 2021 (grant recommendations will return to July 2019 Decision Day)
- 1.3. approves a total grant budget of £1,574,297 for the period 1 October 2019 to 31 March 2021;
- 1.4. approves the principles and use of the exceptions fund described in section 6 of the report. (Any grant recommendations over £5,000 will be brought to future Decision Days for consideration).

#### 2. Reasons for the decision:

- 2.1. Following the 12 July 2018 Decision Day where The Executive Lead Member for Children's Services agreed to commission Short Break Activities on the basis of priorities, a decision is required regarding the recommended priorities that have been developed following stakeholder feedback.
- 2.2. A further decision is required on the duration of the grant funding period and the budget to be made available.

2.3. A decision is also required regarding the proposed exceptions fund which will be available for projects not meeting the three priorities, but which can demonstrate and evidence demand.

**3. Other options considered and rejected:**

3.1. A 12 month grant period;

3.2. Alternative commissioning models.

**4. Conflicts of interest:**

4.1. Conflicts of interest declared by the decision-maker: None

4.2. Conflicts of interest declared by other Executive Members consulted: None

**5. Dispensation granted by the Conduct Advisory Panel: None**

**6. Reason(s) for the matter being dealt with if urgent: Not Applicable**

**7. Statement from the decision maker:**

**Approved by:**

**Date:**

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**Cllr Keith Mans**  
**Executive Lead Member for Children's Services**

**08 May 2019**

# Item 2

## HAMPSHIRE COUNTY COUNCIL

### Executive Decision Record

<b>Decision Maker:</b>	Executive Lead Member for Children's Services
<b>Date:</b>	8 May 2019
<b>Title:</b>	2019/20 Post-16 Transport Policy Statement
<b>Report From:</b>	Director of Children's Services

**Contact name:** Martin Goff (Head of Information, Transport and Admissions)

**Tel:** 01962 846185

**Email:** [Martin.goff@hants.gov.uk](mailto:Martin.goff@hants.gov.uk)

#### 1. The decision:

1.1. That the Executive Lead Member for Children's Services:

- Notes the process that has been followed and the responses to the public consultation that have been received (as summarised in the report).
- Notes that no material changes have been made to the content but the transport policy statement utilises the new template included in the Department for Education's updated guidance which was released on 28 January 2019.
- Approves the 2019/20 Post-16 Transport Policy Statement set out in Appendix A of the report.

#### 2. Reasons for the decision:

- 2.1. The report provides is to inform the outcome of the consultation that is required in statutory guidance. The consultation seeks comments from schools, post-16 providers and young people into account when considering the content of the statement.
- 2.2. Current expenditure on Home to School Transport was just over £31 million in 2017/18, of which £1.3 million was spent on post-16 transport assistance.
- 2.3. In October 2017, as part of the Transformation to 2019 programme, Cabinet approved a consultation on proposals to changes to the County Council's Post 16 Transport Policy. The proposal for post-16 transport assistance was to revise the eligibility criteria for young people with special educational needs and/or disabilities aged 16 years and above in new placements from September 2018. All future transport would be decided on the basis of students' individual circumstances and upon receipt of evidence to support that HCC funded transport is essential to facilitate their attendance at their post-16 provision.
- 2.4. These changes were agreed and incorporated into the Post-16 Transport Policy for September 2018, although due to transition arrangements, some

existing students will not be affected by the policy changes until September 2019.

**3. Other options considered and rejected:**

3.1. None.

**4. Conflicts of interest:**

4.1. Conflicts of interest declared by the decision-maker: None

4.2. Conflicts of interest declared by other Executive Members consulted: None

**5. Dispensation granted by the Conduct Advisory Panel: None**

**6. Reason(s) for the matter being dealt with if urgent: Not Applicable**

**7. Statement from the decision maker:**

**Approved by:**

**Date:**

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**Cllr Keith Mans**  
**Executive Lead Member for Children's Services**

**8 May 2019**

# Item 3

## HAMPSHIRE COUNTY COUNCIL

### Executive Decision Record

<b>Decision Maker:</b>	Executive Lead Member for Children's Services
<b>Date:</b>	8 May 2019
<b>Title:</b>	School Meal Price from September 2019
<b>Report From:</b>	Director of Culture, Communities and Business Services

**Contact name:** Shaun Le Picq

**Tel:** 01962 846216      **Email:** Shaun.lepicq@hants.gov.uk

#### 1. The Decision:

- 1.1 That the Executive Lead Member for Children's Services approves that the price of a school meal will be increased to £2.40 from September 2019.
- 1.2 That the Executive Lead Member for Children's Services approves that schools will continue to be charged £2.30 per meal for those which are provided under the Government's Universal Infant Free School Meals grant.

#### 2. Reasons for the decision:

- 2.1 Each year the Executive Lead Member is asked to review the price of income based free school meals. In Hampshire, this price has traditionally also been applied to paid meals in both primary and secondary schools and meals funded by the UIFSM grant. There is, however, no statutory requirement to agree a consistent price should alternative arrangements be more appropriate.
- 2.2 The price of a school meal is based on the forecast cost of providing a hot two course meal (main and dessert) from September 2019. School meals are outside the scope of VAT, provided that, overall, they are being supplied 'at or below cost'. Ensuring the price of school meals remains outside the scope of VAT helps to keep the price as low as possible for Hampshire residents. The definition of 'at cost' includes relevant and reasonable overhead costs.
- 2.3 The proposed 10 pence increase in the meal price from £2.30 to £2.40 represents a 4.3% price increase. This is compared to the hourly pay rate for catering assistants rising by 6.4% from 1<sup>st</sup> April 2019.
- 2.4 It is proposed that the price charged directly to schools for the meals which are funded by UIFSM will remain at the current price of £2.30 from September 2019. This is because the Government funding to schools will also remain at £2.30 per meal for the 2019/20 academic year.

**3. Other options considered and rejected:**

3.1 None

**4. Conflicts of interest:**

4.1 Conflicts of interest declared by the decision-maker: None

4.2 Conflicts of interest declared by other Executive Members consulted: None

**5. Dispensation granted by the Conduct Advisory Panel: None**

**6. Reason(s) for the matter being dealt with if urgent: Not applicable**

**7. Statement from the Decision Maker:**

In reaching this decision I will also look to review, with the Department for Education, the relationship between universal tax credits and entitlement to free school meals.

**Approved by:**

**Date:**

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**Councillor Keith Mans**  
**Executive Lead Member for Children's Services**

**8 May 2019**